

P&C General Meeting Minutes – 17 March 2025

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Date: 17 March 2025	Start Time: 5:10pm	Meeting Location: Bray Park State High School
Open and welcome by the Chair	Bobbi-Jo Ives newly re-elected 2025 President.	
Apologies	Silvia Furcak	
Business arising from the previous minutes	<p>\$5000.00 end of 2024 year donation to the school, still to be paid as per motion moved recorded in the 18 November 2024 minutes. The Treasurer Kara Pook said the \$5000.00 end of year donation will be paid tomorrow 18/03/2025.</p> <p>Moved by Kara Pook and seconded by Sharon Davis.</p> <p>Previous minutes accepted.</p>	
Correspondence received since the previous general meeting, presented by Kylie Ireland - Inward (as listed) Outward (as listed)	<p>Inward: Invoices and bank statements received as per bookkeeper.</p> <p>13/02/2025 – Bray Park SHS P&C – 2025 P&C Annual Membership & Insurance Renewal, membership fees and insurance coverage renewals with increase 4% due to increasing costs and inflation. Renewal Payments Due by 1 March 2025.</p> <p>25/02/2025 - P&C 2024 Financial Report – final report Andrew McCormack CPA.</p> <p>25/02/2025 - Andrew McCormack Accounting Invoice \$1,050-00 Due 12/03/2025.</p> <p>Outward:</p> <p>17/03/2025 - Signed 2024 Auditor Report sent to Andrew McCormack Accounting.</p> <p>17/03/2025 – Signed Deed of Addendum returned to P&C Qld for transition from P&C Qld Bookkeeping to Vital Business Services (VBS).</p>	
Business arising from the correspondence	Nil.	
Correspondence	Correspondence moved by Peter Turner and seconded by Sharon Davis.	
Treasurer’s Report		
Treasurer’s report and financial statement, and any business arising from these. Presented by Kara Pook	<p>Based on draft report</p> <p>As at 28th of February 2025:</p> <p>Our CBA Account was \$ 112,767.33</p> <p>Total income was \$ 82,153.98</p> <p>Cost of sales was \$ 68,530.04</p> <p>Operating Expenses \$7,488.16</p> <p>Thus, net earnings was \$ 6,135.78</p> <p>Total Donations - \$1000 for student welfare</p> <p>Bookkeeping didn’t forward email with minutes outlining \$5,000 donation – will be processed tomorrow 18/03/2025.</p> <p>Kara Pook tabled the month’s main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports.</p>	

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	<p>Kara Pook moved that all bills and wages be paid, and the report be accepted.</p> <p>Treasurer's report moved by Kara Pook and seconded by Hannah Bongers.</p> <p>Treasurer's report is accepted.</p>
Principal's Report	
Principal's Report presented by Peter Turner Principal.	<p><u>Curriculum</u></p> <p>Interim Reports for Term 1 – Students and teachers currently completing assessment. Will be emailed home on Monday 28 April (Week 2, Term 2). New date enables teachers to provide more accurate achievement results.</p> <p>NAPLAN Testing – Year 7s and Year 9s completing online in Weeks 7 and 8. Library used for all testing. Thanks to Mrs Kerri Trigger and Mrs Williamson for their leadership of the process, supported by Mr Josh Munns, Mrs Paige Piper and Teacher Aides.</p> <p>Parent Teacher Interviews – Scheduled for Wednesday 14th May. Parents will do booking via our system Compass. Communication will go out early next term re process to book interview times.</p> <p><u>Staff</u></p> <p>Acting Principal – Mrs Kerri Trigger will be acting principal from Week 10, Term 1 to end Week 5 Term 2, Mrs Eleana Kerr will take acting principal for rest term 2. Mrs Michelle Elliot will act as DP as will Mrs Bharati Singh.</p> <p>QUT/USC Prac Teachers – 11 are about to commence their practical placements.</p> <p><u>Students</u></p> <p>Harmony Week - students from Aboriginal and Torres Strait Islander and Pasifika backgrounds lead our celebration of Harmony Week in Week 9. Activities Week 8.</p> <p>Year 7 Camp – invitations to attend are out for the Term 3 camp – Maroon Dam in two groups.</p> <p>The Great STEM Problem Solving Challenge – Third year of this event held at Bray Park Hall on Tuesday 1 April. 15 schools entered from local primary and secondary schools (Years 5-8)</p> <p>International Women's Day Morning Tea – was planned for 7 March but Cyclone postponed to Friday 14 March. Mrs Lisa Peberdy from University of Qld was guest speaker.</p> <p>Musical – Rehearsals going strong for 12,13 and 14 June performances.</p> <p>Cross Country Carnival – held this term on Friday 4th April – Periods 3 and 4. New points system in place to allow for numbers variance between houses.</p> <p>Junior Sport Program – Up and running for year 7s and 8s. South Pine Sports Complex providing quality venue and competition due to less travel by schools.</p> <p>Environment Committee- Student led Clean-up of Bray on 3 March. Four new Eco Marines have been appointed to lead our focus.</p> <p>Primary leadership program: Our Year 12 Leaders attended Eatons Hill SS to assist with their Primary cluster leadership program on 21 March.</p> <p>Twilight Open Evening: 3.30 - 5:30 pm Wednesday 7 May – invite for P and C President to speak. Student led Tours.</p> <p>2026 Year 7 Scholarships – Requested P and C support for 5 Scholarships once again – 3 Academic, 1 Music and 1 sports</p> <p><u>Finance and Facilities</u></p> <p>Financial Reports tabled. Some Easter works progressing – TBA. New build progressing well but will no doubt have delay due to weather.</p> <p>Principals report moved by Peter Turner, seconded by Sharon Davis.</p>
Other Reports	

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HoD report: Kerri Trigger	The relationships with the primary school going really strong. Dr Neil Carrington to do leadership training with the primary school year 6 leaders joining the year 7 class leaders at Bray Park State School.
Chaplaincy report presented by: Hannah Bongers	Trivia fundraising night 15/03/2025 with 110 people in attendance. Heaps of prizes due to donations from families. Next chaplaincy meeting 20 May. Chaplaincy week 1 – 8 June 2025.
Student Councilor report presented by: Jen McDougall	Student dress day 'House colours' coming up week 9. Mother's day stall. Social in week 10. Student Feed Dress Day musical theme to fundraiser for props. Students asked Jen to take some opinions on tuck shop matters. If tuck shop published specials at start of week so they can plan when to bring money. If tuck shop lets them know Friday it could be published on compass. Look at meal deals purchase special with a drink as a discount 'Upsale'. Look at special food in line with a theme i.e. Harmony Week. The camp Year 9's Innovate camping in school grounds in May.
Reports Moved:	Reports moved by Bobbi-Jo Ives and seconded by Sharon Davis. All reports accepted
Motions on notice	Nil.
General Business	Tuck shop to be open for open day 07 May 2025. Deed of Addendum signed and returned 17/03/2025 to P&C Qld for transition from P&C Qld bookkeeping to Vital Business Services (VBS). Peter Turner tabled the Bray Café hospitality staff would like to establish a Café to sell drinks and food from term 2, 1 morning per week on a Friday. This is to get their hospitality hours up.
Membership Applications	Nil.
Date of next meeting	19 May 2025, 4:30pm.
Close	5:45 PM

Action Items	Person Responsible
Nil.	-
Nil.	-